

# Employment Opportunity - Posting

## The Salvation Army - Vancouver Harbour Light



Giving  
Hope  
Today

<b>Job Title:</b>	Support Attendant	<b>Competition #:</b>	
<b>Ministry Unit/Dept:</b>	Vancouver Harbour Light	<b>Status:</b>	Casual
<b>Salary Range:</b>	Probationary rate \$22.3134 per hour, post probationary rate \$22.9088	<b>Date Posted:</b>	October 20, 2020
<b>Address:</b>	119 East Cordova Street	<b>Posting Expires:</b>	Open until filled

**Applications Accepted By:**

<p><b>Fax or E-mail:</b> hr@harbourlightbc.com</p> <p><b>Attention:</b></p> <p style="text-align: center;"><b>Please no phone calls.</b></p>	<p><b>Mail:</b></p>
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**MISSION AND VALUES:**

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

**Mission Statement**  
The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Harbour Light exists to restore hope and promote recovery in Vancouver’s downtown eastside.

**Core Values**  
The Salvation Army Canada and Bermuda has four core values:

**Hope:** We give hope through the power of the gospel of Jesus Christ.  
**Service:** We reach out to support others without discrimination.  
**Dignity:** We respect and value each other, recognizing everyone’s worth.  
**Stewardship:** We responsibly manage the resources entrusted to us.

**JOB DESCRIPTION:**

**POSITION PURPOSE SUMMARY:**  
The Support Attendant is responsible for the supervision of clients/property through regular rounds of inspection.

**BASIC FUNCTIONS/RESPONSIBILITIES:**

- Makes scheduled rounds of inspections, checks safety/security, monitors clients/residents and premises; maintains an atmosphere of calm, providing an unobtrusive presence
- Understands and is aware of emergency/disaster procedures and follows through
- Liaises with referral sources and other external agencies as needed (e.g. police, parole, urgent situations)
- Coordinates client care relating to security issues; may be directly involved in taking urine samples, doing bed checks, and room/personal searches
- Reports security problems to appropriate staff.
- Ongoing enforcement of policies, which may include client discipline or recommending banning of current or prospective clients
- Meets visitors and directs and accompanies them as necessary; may include contact to resident/client
- May serve as Relief Front Desk Clerk

- May be required to collect urine analysis.
- Performs other duties as assigned.

**QUALIFICATIONS AND EDUCATION REQUIREMENTS:**

*\*NOTE: For some jobs, you may be required to provide validated educational documentation.*

**Education/Certifications:**

- Completed Grade 12 plus a minimum of six months in specialized courses (Criminology or Social Work preferred)
- Criminal Records Check clearance to work with vulnerable adults

**Experience:**

- Minimum 1 year experience working in a Security/Support position in an inner-city environment

**Required Skills/Knowledge:**

- Willingness to adhere to the Mission and values of The Salvation Army
- Computer literate in Microsoft Office and Windows
- Must have or be willing to obtain Conflict Resolution Training, Non-Violent Crisis Intervention Training, WHMIS training, Food Safe, and Mental Health First Aid training, current certification in Basic First Aid and CPR
- Ability to provide front line work with a population group dealing with Corrections Canada, addictions, mental health, poverty, health issues and homelessness
- Willingness to work in a drug and alcohol-free environment
- Qualify for and be willing to obtain enhanced security clearance.
- Available for day, afternoon, and graveyard shifts

**PREFERRED SKILLS/CAPABILITIES:**

- Detail-oriented with a high level of accuracy and document creation
- Ability to prioritize and manage multiple tasks and a variety of demands in a fast-paced environment
- Flexible, self-motivated, adaptable

Successful candidates, prior to hiring, may be required to provide:

- A valid Class 5 (or higher) BC Driver's License and a clean driver's abstract
- Criminal Record Review Program clearance
- Completion of our online Armatius Abuse Training and required Health and Safety training

**HOURS:** On Call / Varies.

*The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.*

We thank all applicants, however, only those candidates to be interviewed will be contacted.

*Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.*



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